KEN KENTUCKY EDUCATION NETWORK
KENTUCKY EDUCATION CABINET

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http://ken.ky.gov
EC-KEN-001
(Rev. 7/11/06)

Work Group: Applications Subcommittee

Date	4/18/2007	Time	1:30 – 3:00 P.M.
Facilitator	Miko Pattie	Scribe	Miko Pattie
Location	#914 - Plaza Tower	Call-In #	

Agency / Attendees / Role

CPE	Miko Pattie	Subcommittee Chair
CPE	Charles McGrew	Subcommittee Member
EPSB	Valerie Armstrong	Subcommittee Member
JCPS	Bo Lowrey	Subcommittee Member
KCTCS	Sandy Cook	Subcommittee Member
KCTCS	Alicia Crouch	Subcommittee Member
KDE	Lee Muncy	Subcommittee Member
KSU	Terry Magel	Subcommittee Member
UK	Rex Stidham	Subcommittee Member
Workforce	Joe Morgan	Subcommittee Member

Agenda/Decisions

Item:	Develop Subcommittee's Work Process for the Application Matrix	Decision(s)
1	The group reviewed the matrix that results from the application of our guidelines. The decision is made to work on the 1st and 2nd bundles that will form the budget request for 2008-10. The following is the process: 1. Each application work group will have 2 or 3 Subcommittee members to ensure the communication between the work group and the Subcommittee. 2. These Subcommittee members will make recommendations on the membership of the work group. It can be an existing user group that can be expanded or creating a new one to ensure the statewide P-20 representation. 3. Subcommittee will approve the membership for these application work groups first before submitting them to the ITC members for approval. 4. Invitations to work group members will be	To be approved by ITC

Item:		
	from ITC with the completed templates for the group to proceed. 5. Liaison Subcommittee members will make progress reports to the Subcommittee at our meetings so that all are aware of work group statuses.	
Item:	**Timelines for 2008-2010 Applications**	**Decision(s)**
2	The group reviewed our business plan as to what the timelines should be for these work groups. We set June 15 as the deadline to get the work done. That means we will have recommendations from these 6 groups at our June 20 meeting. (At the ITC meeting followed, Ann said that the hard deadline is Sept. 1. This will allow work groups to work during the summer months to get recommendations ready – a much better time line for our work).	Deadline for 2008-10 budget recommendations is Sept. 1, 2007.
Item	**Processes for Application Work Groups**	
3	The group reviewed the draft template and made revisions.	To be approved by ITC
Item	**Liaison Members for Application Work Groups**	

4	1. **Sandy Cook & Rex Stidham —**
	    IP-based Communications (desktop conferencing, ITV, Streaming media and I2 VC)
	2. **Joe Morgan & Charles McGrew -**
	    Online Testing & Assessment
	3. **Virginia Moore & ? —**
	Assistive Technology
	4. **Liz Stafford & Vibhas Chandrachood** –
	    Data Transfer
	5. **Glen Thomas, Bo Lowrey, Miko Pattie** –
	Interoperability
	6. **Charles McGrew & ?** –
	    P-20 Data Warehouse	

Next Meeting	Agenda Items Suggested and/or Moved Forward
5/2/07	**Items:**
	1. Review workgroup membership for 6 app work groups 2. Refine charges for application work groups

KPID = Key Point(s) Influencing Decision *(e.g. timing, funding, access, security issues, MoU or other signatory approval needed, etc.)* will be noted as and if they apply to individual decisions.